



2024 Fremont Hispanic Festival

Vendor Application

The Fremont Hispanic Festival is a celebration of the culture and heritage of peoples native to Spanish speaking countries. During this festival we are honoring and celebrating the independence days of our neighbors who have cultural roots in Latin America. The festival offers a variety of activities, entertainment, and cultural experiences for the entire community. This event is family friendly, free, and open to the public.

Event Details:

Location: John C Fremont City Park, (8th & Broad St) Fremont, NE 68025

Date(s): Friday, August 16th & Saturday, August 17th, 2024

Time(s):

- **Friday, August 16th:**
 - Set up: 1 - 4:30 p.m.
 - Open: 5 - 9 p.m.
- **Saturday, August 17th:**
 - Set up: 8 - 9 a.m.
 - Open: 9 a.m. - 9 p.m.
 - Tear down: 9 - 10 p.m.

Parade:

- **Set up** in the United Way parking lot (445 E 1st St #1) at 10 a.m.
- **Route:**
 - 1st St from C St to Main St (staging)
 - Main St from 1st to 9th
 - 9th St from Main to Clarkson

Items to be turned in with completed application:

- | | |
|---|---|
| <input type="checkbox"/> Logo (in jpeg or png format; send via email) | <input type="checkbox"/> Liability Insurance (If utilizing booth space) |
| <input type="checkbox"/> Full Color | <input type="checkbox"/> NE Sales Tax ID (If selling items) |
| <input type="checkbox"/> Black & White | <input type="checkbox"/> Payment (unless paying online) |

*For more information on the event please visit the MainStreet of Fremont Website/
<https://www.mainstreetfremont.com/hispanic-festival>*

*For questions about the event please contact MainStreet of Fremont | director@mainstreetfremont.org
Applications to be turned into MainStreet of Fremont via email or mailed to 152 E 6th St, Ste 104, Fremont, NE 68025*



Company Name: _____

**As it should appear on all marketing and promotional materials.*

Company Representative: _____

Rep Email: _____

Rep Phone Number: _____

Company Website: _____

**To link company logo or name on event webpage.*

Company Address: _____

City: _____ State: _____ Zip: _____

List any items you would like to sell (if applicable):

IF SELLING:

Please list your State of Nebraska Sales Tax ID #: _____

(The State of Nebraska requires that we report the Sales Tax ID numbers of all our vendors.)

Booth Space:

Select which booth space your organization would like to utilize.

- | | |
|---|--|
| <input type="checkbox"/> 10' x 10' - \$150 | <input type="checkbox"/> 20' x 20' with electricity - \$275 |
| <input type="checkbox"/> 20' x 20' - \$250 | <input type="checkbox"/> Non-Profit booth space (Free) 10' x 10' |
| <input type="checkbox"/> 10' x 10' with electricity - \$175 | <input type="checkbox"/> Electricity |
| | <input type="checkbox"/> None |

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Parade Space:

Please fill out as much information as possible. Attach extra sheets if needed.

Entry in Parade (Circle one): YES NO

****If yes please fill out the following information***

Historic Significance/Relation to Theme: _____

**Not required but appreciated.*

Country of Origin (if applicable): _____

Length of Entry: _____

**Including towing vehicle.*

Turning Restrictions (If yes, explain): _____

Music (Circle One): YES NO

By signing below you are agreeing that all information provided is true and correct to the best of your knowledge. You are also agreeing to the rules and regulations as stated in this application. Applications must follow all City of Fremont ordinances. Participants agree to indemnify and hold MainStreet of Fremont and the Fremont Hispanic Festival, harmless from and against any and all claims, actions, damages, liability in connection with personal injury, death, property damage, or otherwise, arising from any act or omission of participants, its agents, employees, servants, guests, or licensees.

Application deadline: July 26th, 2024

Send your completed, signed application, certificate of liability insurance, and the total fee to:

MainStreet of Fremont, Inc. - 152 E 6th St, Ste 104 Fremont NE 68025

Or via email to: director@mainstreetfremont.org

Company Representative Signature: _____

Date: _____

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Information for all vendors:

- 1. Spaces:** All spaces are outdoor.
- 2. Approval:** Applications are reviewed by the festival committee. Upon approval, a confirmation will be sent to you. **Decisions of the committee are final.**
- 3. Tents & Awnings:** Vendors may use a tent or awning for shade and booth security. ALL tents, awnings, and other display materials **must fit within your assigned location (this includes tent stakes and ropes)**. Booth sizes will be enforced.
- 4. Tables:** Vendors must provide their own tables/chairs/display materials.
- 5. Staff:** Exhibitors are expected to staff their booth during show hours.
- 6. Spaces:** Vendor space is outdoor. Vendors are expected to keep their booth space free of trash and to treat the space with respect. Vendors found to be littering will be asked to leave.
- 7. Insurance:** Insurance is your responsibility! The Fremont Hispanic Festival is held on property belonging to the City of Fremont, Nebraska. All such usage is with the permission of the said landowners, but in return MainStreet of Fremont, Inc. and participants release the city and/or other landowners from any liability on account of this or any other activity associated with the Fremont Hispanic

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Festival celebration and shall hold harmless the property owner on which the activity occurs on.

- 8. Prohibited Items:** MainStreet of Fremont reserves the right to determine all activities during the Fremont Hispanic Festival. All participants must completely describe on this application items to be sold. We reserve the right to reject certain items. **Knives, guns, weapons, and look-alikes may not be sold. This restriction includes replicas and/or other products that shoot projectiles. Sale of rejected items may result in expulsion from Fremont Hispanic Festival with no fees refunded.**
- 9. Non-Profit:** The non-profit rate is reserved for recognized or registered not for profit organizations. Individuals do not qualify.
- 10. Confirmation:** All vendors will receive written or email confirmation.
- 11. Photos:** Festival staff may take photos which include your booth for promotional uses.
- 12. Cancellation:** Vendors which cancel prior to **July 1** will receive a full refund minus a \$30.00 processing fee. Vendors who cancel **July 1 through July 26** will receive a full refund minus a \$50.00 processing fee. Vendors who cancel after **July 26** forfeit their registration fee and electrical fees.
- 13. MainStreet of Fremont reserves the right to refuse any application.**

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